

## MEMBERS INTERESTS 2012

A Member with a disclosable pecuniary interest in any matter considered at a meeting must disclose the interest to the meeting at which they are present, except where it has been entered on the Register.

A Member with a non pecuniary or pecuniary interest in any business of the Council must disclose the existence and nature of that interest at commencement of consideration or when the interest becomes apparent.

Where sensitive information relating to an interest is not registered in the register, you must indicate that you have an interest, but need not disclose the sensitive information.

Please tick relevant boxes

Notes

	General		Notes
1.	I have a disclosable pecuniary interest.	<input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 below</i>
2.	I have a non-pecuniary interest.	<input type="checkbox"/>	<i>You may speak and vote</i>
3.	I have a pecuniary interest <b>because</b> it affects my financial position or the financial position of a person or body described in 10.1(1)(i) and (ii) <b>and</b> the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest or it relates to the determining of any approval consent, licence, permission or registration in relation to me or any person or body described in 10.1(1)(i) and (ii) <b>and</b> the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	<input type="checkbox"/>          <input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i>          <i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i>
4.	I have a disclosable pecuniary interest (Dispensation 16/7/12) or a pecuniary interest but it relates to the functions of my Council in respect of:  (i) Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease.  (ii) school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends.  (iii) Statutory sick pay where I am in receipt or entitled to receipt of such pay.  (iv) An allowance, payment or indemnity given to Members  (v) Any ceremonial honour given to Members  (vi) Setting Council tax or a precept under the LGFA 1992	<input type="checkbox"/>          <input type="checkbox"/>          <input type="checkbox"/>          <input type="checkbox"/>          <input type="checkbox"/>          <input type="checkbox"/>	<i>You may speak and vote</i>          <i>You may speak and vote</i>
5.	A Standards Committee dispensation applies.	<input type="checkbox"/>	<i>See the terms of the dispensation</i>
6.	I have a pecuniary interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	<input type="checkbox"/>	<i>You may speak but must leave the room once you have finished and cannot vote</i>

'disclosable pecuniary interest' (DPI) means an interest of a description specified below which is your interest, your spouse's or civil partner's or the interest of somebody who you are living with as a husband or wife, or as if you were civil partners and you are aware that that other person has the interest.

### Interest

Employment, office, trade, profession or vocation

Sponsorship

### Prescribed description

Any employment, office, trade, profession or vocation carried on for profit or gain.

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.

	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

*"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society;*

*"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;*

*"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;*

*"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI; "relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;*

*"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.*

**'non pecuniary interest'** means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
- (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

**'a connected person'** means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

**'body exercising functions of a public nature'** means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

**NB** Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

**MEMBER DEVELOPMENT COMMISSION**

**HELD: 27 NOVEMBER 2012**

Start: 7.00pm

Finish: 7.20pm

**PRESENT:** Councillor Greenall (Chairman)  
Councillor Mrs Houlgrave (Vice Chairman)

Councillors: Mrs Blake                      L Hodson  
Mrs R. Evans                      Owen

Officers: Principal Overview & Scrutiny Officer (Mrs C A Jackson)  
Member Services/Civic Support Officer (Mrs J Brown)

**1. APOLOGIES**

There were no apologies for absence received.

**2. SUBSTITUTIONS**

There were no substitutions.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. MINUTES**

RESOLVED: That the Minutes of the meeting of the Member Development Commission held on 13 October 2011 be noted.

**5. MEMBER TRAINING DEVELOPMENT STRATEGY**

Members considered the report of the Borough Solicitor as contained on pages 5 to 14 of the Book of Reports, which was to consider the Member Training and Development Strategy.

RESOLVED: A. That the Member Training and Development Strategy attached at Appendix 1 be noted.

B. That the Member Development Group Representatives are Councillor Greenall (Conservative) and Councillor L Hodson (Labour).

**6. MEMBER INDUCTION**

Members considered the report of the Borough Solicitor as contained on pages 15 to 26 of the Book of Reports, the purpose of which was to provide feedback on the induction process offered to newly elected Members in May 2012.

Members commented that the Induction process and introductory training sessions provided were very informative and useful.

RESOLVED: That the report be noted.

**7. MEMBER TRAINING - 2011/ 2012**

Members considered the report of the Borough Solicitor as contained on pages 27 to 32 of the Book of Reports, which provided an update on Member training undertaken during 2011/12.

In discussion, Members asked questions and made comments in relation to:-

- Training events undertaken and their popularity
- The benefits of 'in-house' training
- The delivery of more training events locally

Reference was also made to opportunities to use interactive resource, where a training event is transmitted to a local venue, giving the opportunity to participate in that event without the extensive travel.

RESOLVED: That the update be noted.

**8. MEMBER TRAINING - 2012 TO PRESENT**

Members considered the report of the Borough Solicitor as contained on pages 33 to 36 of the Book of Reports, which provided an update on Member training undertaken since May 2012.

During discussion a request was made for further detail relating to cost and Member attendance at training sessions.

The Principal Overview and Scrutiny Officer made an undertaking to look into the expansion of the information provided in future reports.

RESOLVED: That the update be noted.

**9. TRAINING EVENTS**

The Principal Overview and Scrutiny Officer provided an update in relation to recently held 'in-house' training events and informed Members of the proposed Licensing and Gambling 'In-house' training event which is expected to run in February 2013, details of which would be circulated when available.

It was also explained that Members are regularly kept informed of upcoming training events offered by external providers, including training events relating to new legislation and 'free' events.

RESOLVED: That the update be noted.

**10. MEMBER DEVELOPMENT COMMISSION WORK PROGRAMME 2012/13**

Members considered the Work Programme as circulated on page 37 of the Book of Reports.

RESOLVED: That the Work Programme be updated to include the item ' Training Events' and 'Feedback from Member Development Representatives' for consideration at the next meeting of the Commission.

**11. DATE OF NEXT MEETING**

It was agreed the next meeting would be held in February 2013 subject to confirmation.





**AGENDA ITEM: 5**

**MEMBER DEVELOPMENT  
COMMISSION:**

**12 February 2013**

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**Report of: Borough Solicitor**

**Relevant Managing Director: Managing Director (People and Places)**

**Contact for further information:** Mrs C A Jackson (Extn 5016)  
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**SUBJECT: MEMBER TRAINING – NOVEMBER 2012 TO PRESENT**

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Wards affected: Borough wide

**1.0 PURPOSE OF THE REPORT**

1.1 To provide an update on Member training undertaken November 2012 to present.

**2.0 RECOMMENDATION**

2.1 That the update be noted.

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**3.0 BACKGROUND**

3.1 The Member Development Commission are kept informed periodically of the training and development undertaken by Members of the Council.

3.2 The Corporate and Environmental Overview and Scrutiny Committee are kept informed of the work of the Member Development Commission through the Notes of its meetings.

3.3 At the Member Development Commission meeting held on 27 November 2012, Members requested that additional information relating to costs of training be provided.

**4.0 CURRENT POSITION**

4.1 Since November 2012, Members have attended events covering a variety of subjects related to their role as elected Members and community leaders.

4.2 Appendix 1 summarises events attended by Members under the Protocol for Members Attending Conferences/Courses from November 2012 and presents information on the cost and location of training undertaken.

4.3 The various 'in - house' training sessions arranged for Members have proved very successful and Members have commented on how informative and helpful the training has been.

## **5.0 CONCLUSION**

5.1 Development of elected Members in their role as effective community leaders is important and the training undertaken by Members reflects the Council's commitment towards Member training and its response to emerging legislation.

## **6.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY**

6.1 On-going Member Development gives support to Members in discharging their responsibilities and in their wider community role.

## **7.0 FINANCIAL AND RESOURCE IMPLICATIONS**

7.1 There are some financial / resource implications arising from this report in respect of the training of Members, however these will be met using existing resources.

## **8.0 RISK ASSESSMENT**

8.1 This item is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this report.

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### **Background Documents**

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

### **Equality Impact Assessment**

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

### **Appendices**

1. Member Training – Summary of Events attended November 2012 to present.

**MEMBER TRAINING  
SUMMARY OF EVENTS ATTENDED NOVEMBER 2012 TO PRESENT**

<b>DATE</b>	<b>TITLE</b>	<b>ORGANISER</b>	<b>COST</b>	<b>ATTENDEES</b>
29/11/12	Myriad CEG Wind Limited - wind turbine open day Preston	Myriad CEG Wind Ltd	FREE	Councillors:- Pye, Wright <b>Total: 2</b>
13/12/12	Presentation on Fracking by the Environment Agency	WLBC	FREE	Councillors:-Aldridge, Mrs Atherley, Mrs Baybutt, Bell, Mrs Blake, Davis, Dereli, Mrs C. Evans, Forshaw, Griffiths, G Hodson, J Hodson, L Hodson, McKay, Oliver, Owens, Pendleton, Pope, Pye, Mrs Stephenson <b>Total: 20</b>
16/01/13	NHS Trust Presentation: Implications of the Foundation Trust status And Changing world of Public Health and the emergence of CCGs Ormskirk	WLBC	FREE	Councillors:- Ashcroft, Mrs Atherley, Mrs Blake, Davis, Dereli, Fillis, Gagen, Gibson, Grant, Hennessy, Nolan, Oliver, Pendleton, Pope, Pye, Mrs Stephenson, Sudworth, Wright <b>Total: 18</b>
28/1/2013	CLASP - Sustainability, Climate Resilience and the Low Carbon Economy (FREE event) Blackburn Town Hall	CLASP	FREE	Councillors:- Dereli, Forshaw <b>Total: 2</b>
29/01/13	Risk Management Processes Ormskirk	WLBC	FREE	Councillors:- Cropper, Dereli, Grant, Greenall, Jones, Oliver, Pendleton, Pope, Westley, <b>Total: 9</b>



**MEMBER DEVELOPMENT COMMISSION**

**WORK PROGRAMME 2012/13**

<p>Meeting 12 February 2013</p>	<ol style="list-style-type: none"> <li>1. Member Training – Summary of Events November 2012 to Present</li> <li>2. Feedback from Member Development Representatives – Oral Report</li> <li>3. Training Events - Oral Report</li> <li>4. Work Programme 2013/14</li> <li>5. Date of next meeting - 19 September 2013 (t.b.c)</li> </ol>
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**WORK PROGRAMME 2013/14**

<p>19 September 2013 (t.b.c)</p>	<ol style="list-style-type: none"> <li>1. Member Training – Summary of Events held 2012/13</li> <li>2. Member Training – Summary of Events May 2013 to Present</li> <li>3. Feedback from Member Development Representatives – Oral Report</li> <li>4. Training Events – Oral Report</li> <li>5. Work Programme 2013/14</li> <li>6. Date of next meeting – 23 January 2014 (t.b.c)</li> </ol>
<p>23 January 2014 (t.b.c)</p>	<ol style="list-style-type: none"> <li>1. Member Training – Summary of Events September/October to Present</li> <li>2. Feedback from Member Development Representatives – Oral Report</li> <li>3. Training Events – Oral Report</li> <li>4. Work Programme 2014/15</li> <li>5. Date of next meeting – (t.b.c)</li> </ol>